

Name: Information Governance					
module/course code: PII62001	Student workload: 340 Minutes/Week	Credits (ECTS): 3	Semester 2	Frequency Evan Semester	Duration
Types of courses: Tutorial/Lecture/Response		Contact hours: 100 minutes/week	Independent study 240 minutes/week	Class size X students: 30 Students	
1	Prerequisites for participation -				
2	<p>Learning outcomes</p> <ol style="list-style-type: none"> 1. Students are able to understand, master, and explain correctly and precisely the concepts, methods and practices related to the historical perspective on information governance in information institutions as well as the review of important events, both nationally and globally, as well as the study of current forms of information governance in information institutions. 2. Students are able to understand, master, and explain correctly and precisely the concepts, methods and practices related to information governance in information institutions in Indonesia and globally. 3. Students are able to understand, master, and explain correctly and precisely the concepts, methods and practices related to regulations, values and risks in information governance in information institutions and how they affect the administration and services of information institutions. 4. Students are able to understand, master, and explain correctly and precisely the concepts, methods and practices related to the role of administrators, managers or staff in information governance at information institutions and how they relate to all aspects of the quality of information institution services. 5. Students are able to understand, master and explain correctly and precisely the concepts, methods and practices related to the budgeting process and its relation to the planning, monitoring and evaluation of information governance in information institutions. 6. Students are able to understand, master, and explain correctly and precisely the concepts, methods and practices related to the latest changing trends and relationships with users and stakeholders in information governance at information institutions. 				
3	<p>Description</p> <p>This course discusses the basic concepts, principles, issues, practices and studies of the philosophy, background, functions and roles of information governance in information institutions in Indonesia and globally. As well as the study of principles and techniques related to information governance such as administration, management, planning, operations, resources, and facilities. In addition, it studies the current conditions, trends and problems of information governance in information institutions in Indonesia and globally.</p>				
4	<p>Teaching methods:</p> <ol style="list-style-type: none"> 1. Lectures 				

5	<p>Assessment methods:</p> <ol style="list-style-type: none"> 1. Assignments, 2. Middle semester examination 3. Quizzes 4. Final semester examination
6	<p>Other information e.g. bibliographical references:</p> <ol style="list-style-type: none"> 1. Rasouli, Mohammad Reza, et.al. 2016. <i>Information Governance Requirements In Dynamic Business Networking</i>. Industrial Management & Data Systems. Vol. 116 No. 7. p. 1356-1379 2. Helberger, Natali, Katharina Kleinen-von Königslöw, and Rob van der Noll. 2015. <i>Regulating The New Information Intermediaries As Gatekeepers Of Information Diversity</i>. Info. Vol. 17 No. 6. p. 50-71. 3. Hagmann, Juerg. <i>Information Governance – Beyond The Buzz</i>. 2013. Records Management Journal, Vol. 23 Issue: 3, p. 228-240 4. Lomas, Elizabeth. 2010. <i>Information Governance: Information Security And Access Within A UK Context</i>. Records Management Journal Vol. 20 No. 2, p. 182-198