

Name: Fundamentals of Administrative Theory					
module/course code: IAF90001	Student workload: 510 Minutes/Week	Credits (ECTS): 4.53 ECTS	Semester 2	Frequency Even Semester	Duration 1x / Semester
Types of courses: Tutorial/Lecture/Response		Contact hours: 150 minutes/week	Independent study 360 minutes/week	Class size X students: 10 Students	
1	Prerequisites for participation -				
2	<p>Learning outcomes</p> <ol style="list-style-type: none"> Evaluating the relevance of existing and emerging business theories from inter, multi, and/or transdisciplinary perspectives on the governance of a business organization and ongoing business practices (KK1) Evaluate the impact of existing and emerging business theories from inter, multi, and/or transdisciplinary perspectives on relevant cultural, ethical, and global issues (KK2) Mastering the philosophy underlying stakeholder theory, business administration theory, business strategy theory, business ethics theory, systems theory, organizational theory (business processes and environment), decision-making theory, change theory, value creation theory, innovation theory, and social behavior theory (UP1) Students have the ability to explain administration as an instrument for running an organization (company), change (evolution) and administrative concepts. Students have the ability to explain organizational (company) governance, administrative flows, administrative processes (planning, organizing, directing, controlling), and managing change, so students are able to design an appropriate administrative system. 				
3	<p>Description</p> <p>The Basics of Administration Theory course provides doctorate students' knowledge about:</p> <ol style="list-style-type: none"> Administration as an instrument for running an organization (company), changes (evolution) and administrative concepts. Organizational (company) governance, administrative flows, administrative processes (planning, organizing, directing, controlling), and managing change, so that students are able to design an appropriate administrative system. 				
4	Teaching methods: Lectures, Group discussions				
5	Assessment methods: Assignments, Mid-Term Exam, Final-Term Exam, Quiz				
6	<p>Other information e.g. bibliographical references:</p> <ol style="list-style-type: none"> Teori Organisasi dan Administrasi, Kusdi, Salemba Empat (KR) Administration Unraveled, Mc Cleskey 2011 (MC) Administration and Management Theory and Technique, Ina R Barrett, 2012 (IRB) Pedoman tata kelola perusahaan di Indonesia, OJK 2014 (OJK) 				