

Name: Human Resource Management					
module/course code	Student workload	Credits (ECTS)	Semester	Frequency	Duration
PJK4A305	510 (minutes/week)	4.53 ECTS	V	Odd Semester	1x per semester
	Types of courses: Tutorial/Lecture/Response	Contact hours: 150 minutes/week		Independent study 360 minutes/week	Class size X students 30 Students (S1) 15 students (S2) 10 students (S3)
1	Prerequisites for participation -				
2	Learning outcomes 1. Students after studying the Human Resource Management course will be able to explain various main concepts in Human Resource Management. 2. Students after studying the Human Resource Management course will be able to explain the role of HRM in dealing with environmental and organizational challenges. 3. Students after studying the Human Resource Management course will be able to explain the process of activities in human resource management and manage human resources effectively to do a job.				
3	Description This course studies the basics of human resource management in organizations, namely planning for HR needs, recruitment and selection, performance appraisal, training and development, HR maintenance functions, occupational safety and health concepts, industrial relations concepts and termination of employment (PHK).				
4	Subject aims/Content: 1. Introduction 2. Job Design and Analysis 3. HR Planning 4. HR Recruitment 5. Selection and Placement 6. Performance Management and Job Performance Assessment 7. Organizational Culture and HR Strategy 8. MIDDLE SEMESTER EXAM (Middle Semester Exam) 9. Compensation Management and Work Motivation 10. Career Training, Development and Management 11. Job Satisfaction and Job Stress 12. Occupational safety and health 13. Industrial Relations 14. Layoffs (Termination of Employment) 15. International HR 16. FINAL SEMESTER EXAM (Final Semester Examination)				
5	Teaching methods: Lectures and discussion of lecture material				

6	Assessment methods : Presentation 10% Discussion 20% Task 20% MIDDLE SEMESTER EXAM 25% FINAL SEMESTER EXAM 25%
7	Other information e.g. bibliographical references: C.1 Mandatory 1. Dessler, Gary. 2005, Human Resource Management, Tenth Edition, Prentice Hall Inc 2. Handoko, T. Hani, 1998, Manajemen Personalia dan Sumber Daya Manusia, Edisi 2, BPFE, Yogyakarta 3. Mathis, Robert L; Jackson, John H. 2000. Human Resource Management. 9th edition. South-Western College Publishing. Cincinnati: Ohio. C.2 Complementary 1. Alan D. Glassman & Thomas G. Cummings, 1985, Industrial Relations; a Multidimensional View, Scott, Foresman and Company, Printed in USA 2. Armstrong, Michael. 1990, Seri Pedoman Manajemen. Manajemen Sumber Daya Manusia. Alih Bahasa Sofyan Cikmat dan Haryanto, Elex Media Komputindo, Jakarta. 3. Brian Towers, 1992, The Handbook of Human Resource Management, Second Edition, Blackwell Publisher Ltd, United Kingdom 4. Flippo, B. Edwin, 1996, Manajemen Personalia. Edisi keempat, Jilid 1, Alih bahasa Moh. Masud, Erlangga, Jakarta. 5. Graham Hollinshead & Mike Leat, 1995, Human Resource Management; An International and Comparative Perspective, Pitman Publishing, London 6. Kossek, E & Block R., 2000. Managing Human Resource In The 21st Century: From Core Concepts to Strategic Choice, South Western. 7. Mangkunegara, A.P. 2000. Manajemen Sumber Daya Manusia Perusahaan. Cetakan pertama. Rosdakarya. Bandung. 8. Siagian, S.P. 1999. Manajemen Sumber Daya Manusia. Cetakan ketujuh. Bumi Aksara. Jakarta. 9. Simamora, Henry. 1987. Manajemen Sumber Daya Manusia. Edisi kedua. Cetakan pertama. Bagian Penerbitan STIE YKPN. Jogjakarta. 10. Soekidjo Notoadmodjo, 1998, Pengembangan Sumber Daya Manusia, Rineka Cipta 11. Swasto, Bambang. 1996. Manajemen Sumberdaya Manusia. FIA Unibraw bekerjasama dengan Penerbit Fakultas Pertanian Universitas Brawijaya Malang. 12. William B. Werther & JR. Keith Davis, 1996, Human Resources And Personnel Management, McGraw-Hill, Inc. Fifth Edition