

GAYA MELIP MRAKNI

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GADIS

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PT. GAYA FAVORIT PRESS

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Jakarta, 25 Maret 2014

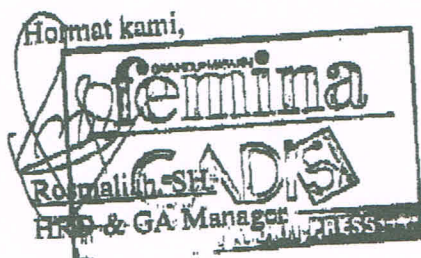
No : 064/HR-PG/III/2014
Perihal : Permohonan Pemasangan Iklan Lowongan Kerja
Lampiran : 1 Lampiran

Kepada Yth.
Dekan Fakultas Ilmu Administrasi,
Universitas Brawijaya
Jl. MT. Haryono No. 163, Malang
Jawa Timur

Dengan hormat,

Sehubungan dengan adanya kebutuhan SDM diperusahaan kami, maka bersama surat ini kami bermaksud untuk mengajukan permohonan pemasangan iklan lowongan kerja (terlampir) agar dapat diinformasikan di website, mailing list, jejaring sosial (Fb, Twitter, dll), ditempel/disebarluaskan kepada seluruh mahasiswa dan alumni Fakultas Ilmu Administrasi, Universitas Brawijaya.

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terimakasih.



Cc : File

Yth. PD III
Khs & Ihs
26/3/14

URGENTLY REQUIREMENT

IT Programmer (ITP - PG)

Responsibilities :

Good understanding/ Mastering in programming (PHP, MySQL, Oracle, CSS, AJAX, Java Script)
Experienced as PHP programmer minimum 2 years is preferably.

IT Support Staff (ITS - PG)

Responsibilities :

Familiar with program application & troubleshooting, hardware maintenance, experience in developing network will be an added value

Graphic Designer

Responsibilities :

Able to develop graphic design to support activities in the areas of marketing, promotion, etc. Familiar with computer software (CorelDraw, Indesign CS3, Adobe Photoshop, and Freehand Illustrator), creative and innovative.

Finance Accounting Coordinator/Staff (FA-PG)

Responsibilities :

Good understanding in accounting / finance principles and its areas (AP / AR / Tax, etc). Experienced in public accountant office / manufacturing/retail business / service company is an added value.

Human Resources-General Affair Coordinator (HR / GA-PG)

Responsibilities :

Good understanding in HR area of responsibilities (recruitment/personnel/development/training), familiar with labor law, employee relation services, application of psychological test (for psychological), communicative, experienced in manufacturing / service / retail business / psychology bureau/ BHE committee is preferably.

Administration Support Staff (ASS-PG)

Responsibilities :

Familiar with administrative / secretarial tasks to support activities in circulation or commercial areas (Marketing, Sales, Purchasing, etc); Accurate, Communicative and able to build mutual relationship among business units

Marketing & Promotion Staff (MP-PG)

Interested in working on the area of marketing (promotion, communication, event, etc), communicative, able to create and develop marketing programs, building mutual relationship with customers. Experience in activation of marketing / EO will be an added value.

Area Sales Coordinator (SC-PG)

Experienced to lead an aggressive sales team in modern retail business (modern/traditional) further with direct selling or distribution activities. Able to manage distribution channel to develop sales areas. Creative in achieving sales target.

Merchandiser (MD-PG)

Able to lead high mobility sales team and sales activity in modern retail business, creative in developing sales area and sales target. Experienced as merchandiser/ store manager/ convincing team leader is preferably.

Sales Executive (SE-PG)

Able to handle sales account in modern/ retail business, having good orientation in sales target. Familiar with direct selling or distribution activities. Experienced as Account/ Sales Executive who covered traditional channel will be valuable.

Collection Coordinator

Experienced to lead a collection team in modern retail business, familiar with all aspects of collection activities. Creative to build mutual relationship with customer especially in traditional channel to achieve collection target.

Requirements

SEND YOUR RESUME IN TWO WEEKS TO : HR MANAGER

J. Rawa Gelam II / 4 Kawasari Industri Pulo Gadung, Jakarta Timur or email

to : yedyh@hrwawagelam.com

only short list candidates will be notified

Recruitment will be held in Surabaya on March 29th 2014

Date and Place Will Be Confirmed